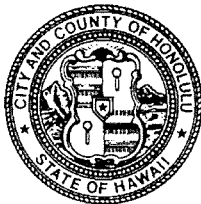


DEPARTMENT OF FACILITY MAINTENANCE
CITY AND COUNTY OF HONOLULU

1000 Ulu`ohia Street, Suite 215, Kapolei, Hawaii 96707
Phone: (808) 768-3343 • Fax: (808) 768-3381
Website: www.honolulu.gov

KIRK CALDWELL
MAYOR



ROSS S. SASAMURA, P.E.
DIRECTOR AND CHIEF ENGINEER

EDUARDO P. MANGLALLAN
DEPUTY DIRECTOR

IN REPLY REFER TO
13-057

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May 1, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

**SUBJECT: RESOLUTION TO REQUEST TRANSFER FROM PROVISIONAL
ACCOUNT TO MATCH THE OAHU METROPOLITAN PLANNING
ORGANIZATION (OahuMPO) GRANT**

The Department of Facility Maintenance (DFM) respectfully requests your approval of the attached resolution authorizing the transfer of funds from the FY 2013 Operating Budget, Ordinance 12-19, Section 10, Provision for Grants, Partnerships and Security to DFM Road Maintenance Division.

The resolution is needed to transfer \$150,000.00 from the provisional account to match a grant from the Oahu Metropolitan Planning Organization (OahuMPO).¹ This grant was previously approved by City Council through Resolution 12-96 on May 9, 2012, and an initial request for \$40,000.00 had been previously requested and

¹ DFM, through the Department of Transportation Services, applied for and received a \$1,378,686.00 grant from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) through OahuMPO's Fiscal Year (FY) 2013-2014 Overall Work Program (OWP). DFM will conduct the following transportation planning study:

Roadway Surface Condition Assessment and Repair Plan that will allow DFM to gather the necessary data and implement a Pavement Management System to cost effectively manage the condition of the City and County's streets.

The OWP is a document mandated by the FHWA and the FTA for metropolitan planning areas. It describes all metropolitan transportation planning activities, and documents those planning activities to be performed with federal highway and transit funds. The OWP is prepared annually by OahuMPO in cooperation with its participating agencies.


The Honorable Ernest Y. Martin, Chair
and Members
May 1, 2013
Page 2

transferred from the provisional account to DFM Road Maintenance Division through Resolution 12-252. However, DFM has increased the City's matching fund contribution and requests additional funding from the provisional account to meet the new matching obligation.

The roadway surface condition grant total is \$1,378,686.00. The federal share is eighty percent or \$1,050,000.00, and the City and County of Honolulu is required to match at least twenty percent or \$328,686.00. Although DFM originally outlined a City match of \$288,686.00 in staff labor, and \$40,000.00 in matching funds, DFM is no longer able to provide the full share of the staff labor due to retiring staff. As such, DFM has changed the City match to \$138,686.00 in staff labor and \$190,000.00 in matching funds. The attached resolution transfers \$150,000.00 from the Provision for Grants, Partnerships and Security to DFM Road Maintenance Division. The transfer is necessary to cover the increase in matching funds.

If you have any questions or concerns, please contact me at 768-3343.

Sincerely,


for Ross S. Sasamura, P.E.
Director and Chief Engineer

Attachment

APPROVED:



Ember Lee Shinn
Managing Director



RESOLUTION

RELATING TO THE EXECUTIVE OPERATING BUDGET AND PROGRAM FOR FISCAL YEAR 2013, ORDINANCE NO. 12-19, SECTION 10, MISCELLANEOUS PROVISION FOR GRANTS, PARTNERSHIPS AND SECURITY, AND THE TRANSFER OF FUNDS TO THE DEPARTMENT OF FACILITY MAINTENANCE FOR THE ROADWAY SURFACE CONDITION ASSESSMENT AND REPAIR PLAN.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 1990, as amended, requires that the City Council approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000.00 or ten percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, the Department of Facility Maintenance (DFM) was awarded a grant approved by Resolution 12-96 to create a system for Roadway Surface Condition Assessment and Repair Planning by developing a Pavement Management System; and

WHEREAS, this grant provides for a total project cost of \$1,378,686.00 of which \$1,050,000.00 is the federal cost share and \$328,686.00 is the local cost share, originally consisting of \$288,686.00 of staff labor and \$40,000.00 in matching funds; and

WHEREAS, \$40,000.00 was previously transferred to the DFM Road Maintenance Division from the Provision for Grants, Partnerships and Security line item in Section 10 of Ordinance No. 12-19 through Resolution 12-252 to provide for the matching funds; and

WHEREAS, due to retiring staff, DFM is not able to provide the full share of staff labor, and has changed the local cost share to consist of \$138,686.00 of staff labor and \$190,000.00 in matching funds; and

WHEREAS, \$150,000.00 of the City and County of Honolulu's local cost share amount of \$190,000.00 in matching funds is not provided for in the DFM's current Operating Budget; and

WHEREAS, the Provision for Grants, Partnerships and Security line item in Section 10 of Ordinance No. 12-19 for fiscal year 2013 provides funding to match state or general grants to agencies that do not have matching funds provided in the current Operating Budget; and



RESOLUTION

WHEREAS, a transfer of \$150,000.00 from the Provision for Grants, Partnerships and Security line item is required to meet the grant program needs of the DFM; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$150,000.00 in General Fund monies be transferred between the following activities:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Fund</u>
Provision for Grants, Partnerships and Security (CE)	DFM Road Maintenance Division (CE)	\$150,000.00	General

and

BE IT FURTHER RESOLVED by the Council of the City and County of Honolulu that the Mayor of the City and County of Honolulu, or his designee, is hereby authorized to carry out the provisions of this Resolution; and

BE IT FINALLY RESOLVED that the City Clerk is hereby directed to transmit a certified copy of this Resolution to the Director, Department of Facility Maintenance, 1000 Uluohia Street, Kapolei, Hawaii 96707; and the Director, Department of Budget and Fiscal Services, 530 South King Street, Honolulu, Hawaii 96813.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers